



NORTH BAY HYDRO DISTRIBUTION LIMITED

REQUIRES

AN ACCOUNTANT (13-MONTH MATERNITY LEAVE CONTRACT)

North Bay Hydro Distribution Limited strives to provide high levels of customer satisfaction and reliable electrical service within the community of North Bay. We value employees and are looking for the right person to come and join our exciting and dedicated team.

Reporting to the Vice-President of Finance, the successful candidate will be responsible for providing accounting and administrative support.

Responsibilities:

- Full-cycle accounting including the maintenance of general ledgers, bank reconciliations, the preparation of financial statements and supporting analysis and schedules
- Preparation of budgets and forecasts, including variance analysis
- Support year-end audit process
- Compile information for the Ontario Energy Board and Statistics Canada
- Assist the Vice-President of Finance with day-to-day operation of department as well as special projects when required
- Identify and implement process improvements

Minimum Qualifications Required:

- College Diploma or University Degree in related discipline
- Enrollment in CPA program would be an asset
- Ability to work in a fully computerized environment including knowledge of IFRS, AS400, and advanced MS Excel skills is an asset
- Excellent interpersonal, communication, organizational, and analytical skills

Interested applicants should submit their resume detailing related education, qualifications, and experience to:

HR@northbayhydro.com

Applications will be considered until 4:30 p.m. June 9, 2021

North Bay Hydro Distribution Limited is an equal opportunity employer. Personal information submitted will be solely used to determine eligibility for employment in this position.

We thank all applicants, but only those selected for a personal interview will be contacted.