



NORTH BAY HYDRO DISTRIBUTION LIMITED

REQUIRES

AN ACCOUNTANT

North Bay Hydro Distribution Limited (NBHDL) is a proud, community-owned utility serving the residents and businesses of North Bay, Espanola, and Sables-Spanish Rivers. We take pride in fostering a supportive and dynamic workplace where employees are valued and empowered to succeed. We are currently seeking a motivated and dedicated individual to join our team and contribute to our continued growth and excellence.

If you are a highly motivated, results-oriented individual who is accurate, analytical, and well organized, then North Bay Hydro is the place to be. Reporting to the Finance Manager, the successful candidate will be responsible for providing accounting and administrative support.

Responsibilities:

- Full-cycle accounting including the maintenance of general ledgers, bank reconciliations, the preparation of financial statements and supporting analysis and schedules
- Preparation of budgets and forecasts, including variance analysis
- Support year-end audit process
- Compile information for the Ontario Energy Board and Statistics Canada
- Assist the Finance Manager with day-to-day operation of department as well as special projects when required
- Identify and implement process improvements, in partnership with the Finance Manager
- Attend regular meetings and collaborate with all departments and levels of personnel within the organization

Minimum Qualifications Required:

- College Diploma, or University Degree, in related discipline
 - Certified Professional Accountant (CPA), or enrollment in the CPA program, will be considered an asset
- Proficient in MS Office, particularly Excel
 - Experience in building financial models would be considered an asset
- Excellent interpersonal, communication, organizational, and analytical skills
- Ability to effectively balance and prioritize various deadlines, adapting to changing demands with ease
- A high level of thoroughness and attention to detail; demonstrates a keen eye for inconsistencies and strong commitment to error-free outcomes

Hourly Rate: \$41.59

In addition to a competitive salary, we also offer a comprehensive benefit package. Interested applicants should submit their resume detailing related education, qualifications and experience to:

HR@northbayhydro.com

Attention: Marie Coulombe, Manager of Human Resources and Administration

Applications will be considered until May 1, 2026

NBHDL does not use AI to screen applications. All applications will be reviewed by our HR team. North Bay Hydro Distribution Limited is an equal opportunity employer and provides accommodation in accordance with applicable laws throughout the hiring process. The personal information submitted will be solely used to determine eligibility for employment in this position

We thank all applicants, but only those selected for a personal interview will be contacted.